



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

CC-2.

MEETING DATE: 2019-01-15 10:05 - Regular School Board Meeting

AGENDA ITEM: ITEMS

CATEGORY: CC. BOARD POLICIES

DEPARTMENT: Compensation (Human Resources)

Special Order Request
 Yes No

Time

Open Agenda
 Yes No

TITLE:

Proposed New Job Description for the Design Specialist, Print Graphics Position

REQUESTED ACTION:

Approve the Proposed New Job Description for the Design Specialist, Print Graphics position. This is the First Reading.

SUMMARY EXPLANATION AND BACKGROUND:

The job description for the Design Specialist, Print Graphics position has been created in an effort to better clarify and define job duties performed by the individual responsible for developing the graphics, publication, and print work for Broward Technical Colleges.
The job description was publicized for rule adoption in compliance with Florida Statutes on December 19, 2018.
See attached Executive Summary.
Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:

There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)

(1) Executive Summary (2) Job Description

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:
Name: Rose M. Hall Phone: 754-321-0144
Name: Dr. Valerie Wanza Phone: 754-321-3827

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature
Craig J. Nichols
12/17/2018, 3:53:23 PM

Approved In Open Board Meeting On: **JAN 15 2019**

By: *Leathan P. Brinkworth*
School Board Chair